



General Services Administration  
Federal Supply Service  
Authorized Federal Supply Schedule Price List

## Schedule 70: General Purpose Commercial Information Technology Equipment, Software, and Services

### SIN 132-51 INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301 IT Facility Operation and Management  
FPDS Code D302 IT Systems Development Services  
FPDS Code D306 IT Systems Analysis Services  
FPDS Code D307 Automated Information Systems Design and Integration Services  
FPDS Code D316 IT Network Management Services  
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!<sup>™</sup>, a menu-driven database system. The INTERNET address for GSA Advantage!<sup>™</sup> is:  
<http://www.GSAAdvantage.gov>.

**Contract Number:** GS-35F-0276Y

For more information on ordering from Federal Supply Schedules click on the FSS Schedules at  
[www.gsa.gov](http://www.gsa.gov).

**Contract Period:** March 23, 2017 through March 22, 2022

**Contractor Name:** **C5T Corporation**  
**Address:** 703 Seibert Road, Suite 4  
Scott Air Force Base, IL 62225  
**Phone Number:** (877) 775-1258 / (618) 744-1258  
**Fax Number:** (618) 744-9786  
**E-mail:** c5texec@c5t.com  
**Website:** <http://www.c5t.com>

**Contract Administrator:** Janet Reese

**Business Size:** Women Owned Small Business (WOSB), Service Disabled Veteran Owned Small Business



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## Customer Information:

**1a. Table of Awarded Special Item Numbers (SINs):**

Special Item Number	Special Item Description	Awarded Labor Category Description	Awarded Labor Rates
132-51/STLOC	Information Technology Professional Services	5-8	9

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. N/A**
- 1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. Please see pages 5-8**
- 2. Maximum Order Limitation:** \$500,000
- 3. Minimum Order:** \$0
- 4. Geographic Coverage:** Domestic Delivery only (48 contiguous states plus Washington, DC)
- 5. Point of Production:** 703 Seibert Road, Suite 4, Scott Air Force Base, IL 62225
- 6. Discount from list prices or statement of net price:** Government Net Prices (discounts already deducted)
- 7. Quantity discounts:** None
- 8. Prompt payment terms:** Net 30 Days Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
- 9a. Government purchase cards are accepted up to the micro-purchase threshold.**
- 9b. Government purchase cards are accepted above the micro-purchase threshold.**
- 10. Foreign items:** None
- 11a. Time of Delivery:** To be determined at task order level
- 11b. Expedited Delivery:** To be determined at task order level
- 11c. Overnight and 2-day delivery:** Contact Contractor
- 11d. Urgent Requirements:** Please note the urgent requirements clause of this contract and contact contractor
- 12. FOB Point:** Destination



- 13a. Ordering Address:** C5T Corporation  
703 Seibert Road, Suite 4  
Scott Air Force Base, IL 62225
- 13b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 14. Payment address:** C5T Corporation  
703 Seibert Road, Suite 4  
Scott Air Force Base, IL 62225
- 15. Warranty provision:** None
- 16. Export Packing Charges:** N/A
- 17. Terms and conditions of Government commercial credit card acceptance:** Will accept the Government purchase credit card for purchases over the micro-purchase threshold.
- 18. Terms and conditions of rental, maintenance, and repair:** N/A
- 19. Terms and conditions of installation:** N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:** N/A
- 20a. Terms and conditions for any other services:** N/A
- 21. List of service and distribution points:** N/A
- 22. List of participating dealers:** N/A
- 23. Preventive maintenance:** N/A
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b. Section 508 compliance information:** Available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).
- 25. Data Universal Number System (DUNS):** 175968366
- 26. System for Award Management (SAM) database:** C5T Corporation is registered in the SAM database.



## **GSA Awarded Labor Categories:**

The following substitution of education experience with the work experience applies:

### **Experience Sub:**

Master's Degree + 2 additional years of experience = Doctorate's Degree  
Bachelor's Degree + 2 additional years of experience = Master's Degree  
Associate's Degree + 3 additional years of experience = Bachelor's Degree  
HS Diploma or GED + 2 additional years of experience = Associate's Degree

### **Education Sub:**

A Doctoral Degree may be substituted for 2 years of required experience with a Master's Degree or 6 years with a Bachelor's Degree  
A Master's Degree may be substituted for 2 years of required experience with a Bachelor's Degree  
A Bachelor's Degree may be substituted for 3 years of required experience with an Associate's Degree.  
An Associate's Degree may be substituted for 2 years of required experience with a HS Diploma or GED.

### **Title: Business Process Reengineering Specialist III**

**Functional Responsibilities:** The BPRS III uses advanced knowledge to apply process improvement and reengineering methodologies and principles to conduct process modernization projects. This position provides senior-level support in implementing new policy/procedures, process, techniques, metrics/models, and other time/cost saving initiatives. This position may have direct supervision of project staff. Relevant professional certification is preferred. Security clearance may be required for this position.

**Education requirements:** Bachelor's degree in related discipline is required.

**Minimum Experience:** Fifteen (15) years

### **Title: Functional Analyst I**

**Functional Responsibilities:** The Functional Analyst I uses a broad level of knowledge to enhance product workflow by analyzing and developing plans that affect efficient task completion. This position assists in the development of strategies and innovative alternatives for specific support functions in addition to analyzing the user's needs to determine functional and cross-functional requirements. Assists in the development of technical strategies and innovative alternatives for specific support functions, analyzes the user needs to determine functional and cross-functional requirements, reviews data and prepares analyses for submission to management. Ensures compliance with applicable regulations. Experience developing, upgrading, and improving systems based upon user needs. Must possess the technical knowledge necessary to identify resources required for successful implementation/integration of new systems and processes. Security clearance may be required for this position.

**Education requirements:** Bachelor's degree in a related discipline is required.

**Minimum Experience:** Five (5) years



**Title: Functional Analyst II**

**Functional Responsibilities:** The Functional Analyst II uses extensive knowledge to enhance product workflow by analyzing and developing plans that affect efficient task completion. This position assists in the development of strategies and innovative alternatives for specific support functions in addition to analyzing the user's needs to determine functional and cross- functional requirements. Assists in the development of technical strategies and innovative alternatives for specific support functions, analyzes the user needs to determine functional and cross-functional requirements, reviews data and prepares analyses for submission to management, ensures compliance with applicable regulations. Experience developing, upgrading, and improving systems based upon user needs. Must possess the technical knowledge necessary to identify resources required for successful implementation/integration of new systems and processes. Security clearance may be required for this position.

**Education requirements:** Bachelor's degree in a related discipline is required.

**Minimum Experience:** Ten (10) years

**Title: Logistics Analyst III**

**Functional Responsibilities:** The Logistics Analyst III uses extensive knowledge to provide leadership in matters regarding the analysis and development of logistics plans that affect production, distribution, inventory, and/or efficiency. This position requires the ability to use logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems. This position may provide direct supervision to project staff. This position may have direct supervision of project staff. Security clearance may be required for this position.

**Education requirements:** Bachelor's degree in a related discipline is required.

**Minimum Experience:** Ten (10) years

**Title: Ops Research Analyst II**

**Functional Responsibilities:** The Operations Research Analyst II provides extensive knowledge to serve as the lead operations research expert. This position requires the ability to think logically and work well independently and in groups. This position may have direct supervision of project staff. Security clearance may be required for this position.

**Education requirements:** Bachelor's degree in a related field.

**Minimum Experience:** Ten (10) years

**Title: Principal Investigator II**

**Functional Responsibilities:** The Principal Investigator II provides sophisticated knowledge to research, create, and articulate innovative technical approaches to solve challenging problems and lead project teams to carry-out the proposed research, and transfer the results of their research to operational use. This position may have direct supervision of project staff. Security clearance may be required for this position.

**Education requirements:** Bachelor's in a related field is required.

**Minimum Experience:** Fifteen (15) years



**Title: Program Manager IV**

**Functional Responsibilities:** The Program Manager IV serves as the single point of accountability for all program aspects including the delivery of services on a daily basis, meeting and/or exceeding of contract requirements. This position may also lead, direct, oversee, and control a team of multi-disciplined personnel to accomplish the overall management of the program. This position will have direct supervision of project staff. Relevant professional certification is preferred. Security clearance may be required for this position.

**Education requirements:** Bachelor's degree in a related discipline is required.

**Experience:** Twenty-five (25) years

**Title: Subject Matter Analyst I**

**Functional Responsibilities:** The Subject Matter Analyst I provides expert support, analysis and research into complex problems and processes relating to the project/task. This person serves as the technical expert on high-level project teams providing technical directions, interpretation, and alternatives. This position may have direct supervision of project staff. Security clearance may be required for this position.

**Education requirements:** Bachelor's degree in a related discipline is required.

**Minimum Experience:** Two (2) years

**Title: Subject Matter Analyst II**

**Functional Responsibilities:** The Subject Matter Analyst II provides expert support, analysis and research into complex problems and processes relating to the project/task. This person serves as the technical expert on high-level project teams providing technical directions, interpretation, and alternatives. This position may have direct supervision of project staff. Security clearance may be required for this position.

**Education requirements:** Bachelor's degree in a related discipline is required.

**Minimum Experience:** Six (6) years

**Title: Subject Matter Expert II**

**Functional Responsibilities:** The Subject Matter Expert II provides executive-level assistance solving unusually complex problems in support of policy development, management, and/or organizational improvement. This person is recognized as an expert and has prolonged/intense experience through practice and education in a relevant field. This position may have direct supervision of project staff. Security clearance may be required for this position.

**Education requirements:** Bachelor's degree in a related discipline is required.

**Minimum Experience:** Ten (10) years



**Title: Systems Engineer II**

**Functional Responsibilities:** The Systems Engineer II uses a broad level of knowledge to verify stability, interoperability, portability, security, and/or scalability of system architecture. This position formulates operational concepts and performs mission and functional analyses to ensure designs meet applicable security specifications. Assess architecture and current hardware/software limitations, defines and designs systems specifications, evaluates input/output processes and working parameters for hardware/software compatibility, coordinates the design of subsystems and integration of total systems, defines system support requirements, analyzes and resolves program support deficiencies conducts independent technical investigations in systems design, evaluates vendor capabilities to provide required products or services. Security clearance may be required for this position. Technical experience relevant to conducting independent technical investigations in systems designs is preferred. Must have the technical skills necessary to assess architecture and current hardware/software limitations. Security clearance may be required for this position.

**Education requirements:** Bachelor's degree in a discipline is required.

**Minimum Experience:** Four (4) years



**GSA Awarded Pricing:**

<b>Labor Category Title</b>	<b>3/23/2017- 3/22/2018</b>	<b>3/23/2018- 3/22/2019</b>	<b>3/23/2019- 3/22/2020</b>	<b>3/23/2020- 3/22/2021</b>	<b>3/23/2021- 3/22/2022</b>
Business Process Reengineering Specialist III	\$109.23	\$110.87	\$112.53	\$114.22	\$115.93
Functional Analyst I	\$68.51	\$69.54	\$70.58	\$71.64	\$72.72
Functional Analyst II	\$81.71	\$82.93	\$84.18	\$85.44	\$86.72
Logistics Analyst III	\$85.03	\$86.30	\$87.60	\$88.91	\$90.25
Ops Research Analyst II	\$85.59	\$86.87	\$88.18	\$89.50	\$90.84
Principal Investigator II	\$153.69	\$156.00	\$158.34	\$160.71	\$163.12
Program Manager IV	\$151.09	\$153.36	\$155.66	\$158.00	\$160.37
Subject Matter Analyst I	\$75.79	\$76.93	\$78.08	\$79.25	\$80.44
Subject Matter Analyst II	\$99.23	\$100.72	\$102.23	\$103.76	\$105.32
Subject Matter Expert II	\$212.99	\$216.19	\$219.43	\$222.72	\$226.06
Systems Engineer II	\$62.46	\$63.40	\$64.35	\$65.31	\$66.29



## **Terms and Conditions Applicable to Information Technology (IT) Professional Services (Special Item Number 132-51)**

### **1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

### **2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

### **3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence

### **4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

### **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within



a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
  - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
  - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS

(MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS ☐COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I ☐OCT 2008)

(DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture



involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - (1) The offeror;
  - (2) Subcontractors; and/or
  - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

See labor categories descriptions beginning on page 5.